



DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSING  
MARYLAND HOME IMPROVEMENT COMMISSION  
500 N. Calvert Street, Room 306  
Baltimore, MD 21202-3651

**Maryland Home Improvement Commission  
Public Business Meeting Minutes**

DATE: June 1, 2017  
TIME: 10:00 a.m.  
PLACE: 500 N. Calvert Street, Baltimore, Maryland 21202  
MEMBERS PRESENT: Robert Altieri  
Lawrence Helminiak  
William B. Quackenbush, Jr.  
Michael Shilling  
Andrew Snyder  
Joseph Tunney  
I. Jean White

MEMBERS ABSENT: Sachchida Gupta  
Jeffrey Ross

DLLR OFFICIALS AND  
STAFF PRESENT: John Hart, Assistant Attorney General  
Deborah Irvin-Cromwell, Assistant Executive Director  
David R. Finneran, Executive Director  
Joel Jacobson, Assistant Attorney General  
Kimberly Rosenthal, Administrative Officer  
Victoria L. Wilkens, Commissioner

**Call to Order**

Chair Joseph Tunney called the meeting to order at 10:00 a.m.

**Approval of the April 6, 2017 Minutes**

The Minutes of the April 6, 2017 Commission meeting were approved.

PHONE: 410-230-6309 • FAX: 410-962-8482 • TTY USERS, CALL VIA THE MARYLAND RELAY SERVICE  
INTERNET: WWW.DLLR.MARYLAND.GOV • E-MAIL: DLOPLMHIC-DLLR@MARYLAND.GOV  
LARRY HOGAN, GOVERNOR • BOYD K. RUTHERFORD, LT. GOVERNOR • KELLY M. SCHULZ, SECRETARY

## Guaranty Fund Activity Report

The MHIC Guaranty Fund Activity Report dated May 22, 2017 is as follows:

Balance as of July 1, 2016	\$ 1,581,595.80
Receipts	\$ 1,145,138.97
Interest	-0-
Disbursements	
Claims	(\$554,125.05)
Refunds	
Balance as of April 30, 2017	<u>\$ 2,170,684.72</u>
FMIS Balance	\$2,097,059.72
Difference	\$73,625.00

Mr. Finneran informed the Commission that there may be four major payouts of \$100,000 expected in the near future. Mr. Quackenbush asked why the Guaranty Fund balance was high and Mr. Finneran stated that he speculates the reason is because the economy is good and more contractors are getting their license and renewing their license. Also, he feels that the Investigators and Kim Rosenthal are working with Mediation Coordinators in getting the contractors and homeowners to mediate and work things out before going to the Guaranty Fund.

### Review of Exam Results

Below is the examination statistics summary for the month of April and May 2017.

#### April 2017

Home Improvement	Candidates			
	Tested	Passed	Failed	Pass %
Contractor	148	108	40	73%
Contractor Spanish	61	28	33	46%
Subcontractor	0	0	0	
Subcontractor Spanish	0	0	0	
Salesperson	108	82	26	76%
Salesperson Spanish	0	0	0	
<b>TOTAL</b>	<b>317</b>	<b>218</b>	<b>99</b>	<b>69%</b>

May 2017

Contractor	139	86	53	62%
Contractor Spanish	48	24	24	50%
Subcontractor	0	0	0	
Subcontractor Spanish	0	0	0	
Salesperson	158	112	46	71%
Salesperson Spanish	0	0	0	
<b>TOTAL</b>	<b>345</b>	<b>222</b>	<b>123</b>	<b>64%</b>

### **Joel Jacobson Retirement**

Joel Jacobson, Assistant Attorney General is retiring on June 30, 2017. Commissioner Tunney presented Mr. Jacobson with a Secretary's Citation in recognition for 31 years of service to the State of Maryland. Mr. Tunney said that Mr. Jacobson was always open minded and a fair person in his decision making and it was a pleasure to work with him. Ms. White said that it was a great experience working with Mr. Jacobson and agreed with Mr. Tunney that Mr. Jacobson is very open minded when guiding them to judgement in legal matters for both sides. She always looked to him to give good advice. She appreciates him and all that he's done for the Commission and will miss him. She also feels the person who is taking Mr. Jacobson's place has very big shoes to fill. Mr. Finneran said that although he's worked with Mr. Jacobson for a short period of time, he recognized his fairness from the start to everyone who comes before the Commission. He has been a rock steady influence to him and Mr. Jacobson has made him successful as an Executive Director. Mr. Finneran also said that he will truly miss him and that he hopes that he keeps in touch. Mr. Jacobson stated that it has been a pleasure to work with all the Commissioners over the years. He is impressed with the Commissioners service which is free of compensation. He stated that the Commissioners were always very fair and un-biased regardless of their background. He also had the pleasure of working with Mr. Finneran, Ms. Irvin-Cromwell and the staff of MHIC. Mr. Jacobson will be deeply missed by all.

### **Adjournment**

The meeting was adjourned at 10:25 a.m.

  
Joseph Tunney, Chair

  
David Finneran, Executive Director