

MARYLAND BOARD FOR PROFESSIONAL LAND SURVEYORS BUSINESS MEETING MINUTES

Date: September 7, 2022

Time: 11:00 a.m.

Location: Professional Outplacement Assistance Center
1306 Concourse Drive, Suite 340
Linthicum Heights, MD

Joining Info: Access Using Video Conferencing
meet.google.com/tth-pvdx-sbf
Join by phone
(US) +1 352-608-0121 (PIN: 767512793)

Members Present:

John V. Mettee III, Chair, Land Surveyor
Tammy Rollins, Vice Chair, Consumer Member
Thomas M. Orisich, Land Surveyor
Jeanne L. Nebre, Land Surveyor
T.J. Frazier, Land Surveyor
Derrick McLaughlin, Consumer Member

Labor Officials & Staff Present:

Kausar Syed, Deputy Commissioner, Division of O & P Licensing
Zevi Thomas, Executive Director
Raquel M. Meyers, Assistant Executive Director
Andrew Brouwer, Assistant Attorney General
Danielle Anderson, Web Content and Outreach Coordinator

Others Present: Robert Kunderick, President-elect, MSS
Paul Ewell, President, MSS

CALL TO ORDER

Vice Chair, Tammy Rollins, called the Business meeting of the Maryland Board for Professional Land Surveyors to order at 11:07 a.m.

APPROVAL OF THE MINUTES

The members of the Board reviewed the Business minutes held on July 6, 2022. Motion (I) was made by Mr. Orisich, seconded by Mr. Frazier, and unanimously carried by the Board to approve the minutes with corrections.

CORRESPONDENCE

Mr. Mettee stated that correspondence was received from Paul E. Ponton, Instrumental Manager from Seismic Surveyors, LLC regarding professional land surveyors licensing experience requirements. Mr. Orisich stated that his experience does not fall under responsible charge since he is not working under a licensed surveyor and Mr. Frazier agreed. This is not land surveying or boundary work. This type of work is at the technician level and does not count. Ms. Nebre stated that he needs more surveying experience. An Environmental Science degree would count under this category and Mr. Frazier agreed. Mr. Mettee suggested that he contact MSS regarding their mentoring program.

Mr. Mettee stated the Board received an invitation to take part in the MSS Town Hall as part of the Society's Annual Fall meeting on October 21, 2022. Mr. Thomas and Ms. Meyers are working on the list of newly licensed professional land surveyors. Certificates will be prepared and presented to the licensees during this event. A proposed modified agenda will be posted and a hearing will be held for the proposed regulations. Mr. Mettee asked Mr. Thomas to ensure the meeting is posted properly and inquired about state-approved travel authorization. Mr. Thomas stated he will look into this and provide any forms for Board members to complete. Mr. Mettee stated the meeting is confirmed for Friday at lunch.

Mr. Orisich asked about the public hearing. Since this is the only public hearing, Mr. Orisich suggested we invite the GIS community to this meeting. Mr. Mettee agreed this would be nice to include for these and other stakeholders. Mr. Mettee asked Mr. Thomas to reach out to the GIS community. Mr. Brouwer asked if this meeting will be virtual. Mr. Thomas confirmed this meeting would be hybrid and agreed to extend an invitation.

NEW BUSINESS

Mr. Mettee recapped the annual NCEES meeting. He thanked the Board for nominating him for the NCEES Service Award. There was a motion regarding the Principles and Practice of Surveying exam. There were concerns that the incidental drainage would be removed from the exam divisional process. The PAKS on incidental drainage and the questionnaire received 200 responses. There were not enough individuals who thought incidental drainage was essential. Mr. Mettee and Ms. Nebre worked on this extensively and a lot of effort was done for incidental drainage. The Colonial States Board will pick up where NCEES left off. Mr. Mettee stated he is hopeful to develop a blueprint with the Colonial States Board for this exam.

Mr. Mettee thanked the Board for their full attendance at the NCEES meeting. He stated that it was nice to meet Mr. McLaughlin in person and thanked Ms. Rollins for casting the votes on behalf of this Board. Mr. Orisich congratulated Mr. Mettee for becoming the Executive Director for the Colonial States Board. He also congratulated Mr. Mettee on winning the NCEES Service Award.

Mr. Mettee informed the Board that it is due for their annual election. Our Vice Chair is voted annually. Mr. Mettee asked to open the floor for a nomination. Mr. Orisich nominated Ms. Rollins. Motion (II) was made by Mr. Frazier, seconded by Mr. McLaughlin, and unanimously

carried by the Board to approve Ms. Rollins as Vice Chair. Mr. Mettee stated that Ms. Rollins will serve as Vice Chair and thanked her for continuous service.

OLD BUSINESS

Mr. Mettee mentioned the topic of COMAR 09.23.03.09 professional certification language discussed at the Joint Chairs meeting. The Seal and Title block rules are similar across most of the design professions but it was missing from the Land Surveyors website. Mr. Brouwer stated that he did not see a specific regulation on the Land Surveyors website. Mr. Mettee stated that the language will be modified for the surveyors. Mr. Frazier stated that this language was changed and removed in the past. Mr. Brouwer stated there is no language similar to the other design boards. Mr. Frazier stated this language can be found in the Minimum Standards of Practice. Mr. Mettee stated the website was recently updated with this language. After a brief discussion, Mr. Mettee requested to keep this topic on the agenda for updates.

EXECUTIVE DIRECTOR'S REPORT

Mr. Thomas stated that the state-specific exam results are as follows: 5 out of 5 successful in the Maryland Law and Ethics exam. The Storm Drain and Road Grade exam 2 out of 10 were successful for this exam. Mr. Thomas is working on an article for the October 2022 newsletter on preparing individuals for the application process. He informed the Board a new Board Administrator, Faith Green will start on September 8, 2022. She will oversee administrative matters for professional surveyors, as well as the Board of Landscape Architects. Ms. Meyers will continue to assist until she transitions into her new role.

Ms. Anderson clarified that the newsletter has been sent out to current licensees. She further explained the department does not have a way to communicate with the individuals not in the AS 400 system. Mr. Mettee suggested posting on the website to contact the Board. Ms. Nebre agreed to share this link. Mr. Mettee stated that Mr. Ewell should be provided with this link as well.

BOARD COUNSEL'S REPORT

Mr. Brouwer stated that the proposed amended Regulations .04, .04 and .05 under COMAR 09.13.06 will be published in the Maryland Register later this month. The next step is public comments. Comments may be sent to Mr. Thomas and accepted through October 26, 2022. Final action on the proposal will be considered at the Board for Professional Land Surveyors public meeting held on November 2, 2022.

MARYLAND SOCIETY OF SURVEYORS

Mr. Ewell informed he will be transitioning from President-elect to President on October 1, 2022. Mr. Kundrick will be the new President-elect. Mr. Kundrick will be the liaison between MSS and the Board moving forward.

Mr. Ewell stated that he met with Mr. Sullivan who will be working for CCBC. Outreach to educational institutions will be one of his agenda items as President. Mr. Ewell further explained that he is in the process of getting young people interested in land surveying. He also discussed proposals for curriculum changes.

Mr. Ewell informed MSS is planning some special events at their 75th Anniversary conference to include thanking former Presidents with a presentation. He asked for the Board to provide a list of newly licensed surveyors. There were twelve (12) newly licensed last year. He asked for their contact information and would love for these members to attend.

Mr. Ewell also stated that he will discuss the mentoring program. He further explained the mentoring program will be a large part in attracting younger people to the profession. Mr. Mettee stated the society has offered free registration in the past, however, he reminded the Board members to pay for their own registration for this event. He stated the Board members may be eligible for reimbursement as well. Mr. Mettee thanked Mr. Ewell and welcomed Mr. Kundrick.

EXECUTIVE SESSION - None

COMPLAINT COMMITTEE REPORT

Mr. Orisich presented the Complaint Committee Report.

- 04-LS-20 No change. Waiting on the result of the court case. Scheduled September 2022.
- 10-LS-22 Reopen. Complainant submitted new evidence. Sent opening letter to Respondent.
- 12-LS-22 Close.
- 14-LS-22 Close.
- 15-LS-22 Investigating. Requesting specific evidence from the Complainant.
- 01-LS-23 Close.
- 02-LS-23 Close.
- 03-LS-23 Close.

Motion (III) was made by Ms. Rollins, seconded by Mr. McLaughlin, and unanimously voted to approve the Complaint Committee Report.

OTHER BUSINESS

The next Board meeting is scheduled on October 21, 2022. Mr. Orisich asked if there will be a November meeting. Mr. Mettee stated that it depends on when the regulations will be posted. The November meeting may be moved to a later day in November if needed.

ADJOURNMENT

There being no further business to discuss, Motion (IV) was made by Ms. Rollins, seconded by Mr. Frazier, and unanimously carried by the Board to adjourn at 12:06 p.m.

Approved: _____ without corrections _____ with corrections

Signature on File

John V. Mettee III, Chair

Date: October 27, 2022