

MINUTES
BOARD FOR PROFESSIONAL LAND SURVEYORS

DATE: March 7, 2018
TIME: 10:00 a.m.

PLACE: 500 N. Calvert Street
Room 308
Baltimore, Maryland 21202

PRESENT: John Mettee, III, Chairman
Donald Ocker
Tammy Rollins
Thomas Orisich
John Jensen

OTHERS

PRESENT: James Baseman, Assistant Executive Director
Leigh Hoyt, Board Administrator
Jeremy Burns, MSS

ABSENT: Steve Long, Executive Director
Milena Trust, Assistant Attorney General
TJ Frazier

CALL TO ORDER

John Mettee, Chairman called the meeting to order at 10:34 a.m.

MINUTES

A motion (I) was made by Tom Orisich, seconded by Tammy Rollins and was carried by the Board to approve the minutes of the December 6, 2017 meeting as submitted.

COMPLAINT COMMITTEE REPORT

Don Ocker recused himself from the meeting during the Complaint Committee report. John Jensen reported on the status of complaints:

17-LS-03	Investigating
18-LS-03	Administrative Action Authorized (AAA)
18-LS-05	Closed
18-LS-06	Investigating
18-LS-07	Investigating
18-LS-08	Investigating
18-LS-09	Investigating

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18-LS-10 Investigating

A motion (II) was made by Tammy Rollins, seconded by Tom Orisich and unanimously carried to accept the Complaint Committee report.

CORRESPONDENCE

The Board was briefed on the new ethics filing requirements and the 2018 Legislative Session policy. The ethics filing is due by April 30, 2018.

The Board discussed an email from Milena Trust regarding changes to the regulations involving digital signatures. A motion (III) was made by Tom Orisich, seconded by John Jensen and unanimously carried to approve revisions to the Board's Regulation deleting the requirement for third-party verification of digital signatures.

The Board discussed an email from Steve Long regarding approval of a drone piloting class for CPCs. Tom Orisich stated that a precedent should not be set to approve courses, as the Board has already established that only providers are approved. The Board agreed and it was noted that Steve Long will respond to the email. A motion (IV) was made by Tom Orisich, seconded by John Jensen and carried by the Board to reply that the Board approves CPC providers and not individual courses.

NEW BUSINESS

Tom Orisich discussed the Montgomery County Location Wall Check form which allows engineers to certify the location of walls on a property if the property corners are set or the property lines are determined on the ground. The Board decided to forward this document to the PE Board for review and comment. Milena Trust was assigned to respond to Montgomery County.

OLD BUSINESS

John Mettee noted that lunch for Jim Demma was well received and that Mr. Demma will continue to volunteer his time to produce the Maryland law examination. TJ Frazier is the Examination Committee Chair.

EXECUTIVE DIRECTOR'S REPORT

There was no Executive Director's report.

BOARD COUNSEL'S REPORT

There was no Board Council report.

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MSS REPORT

Jeremy Burns reported that MSS is offering a Storm Water Management class at Anne Arundel Community College. The 2018 Spring Technical Conference will be held at the Maritime Conference Center on April 26 & 27 and National Surveyors Week is March 17-24, 2018. The Annual Fall Conference & Exhibition is scheduled for October 17-20, 2018 and will be held at the College Park Marriott Hotel & Conference Center.

Mr. Burns also noted that March 23, 2018 is Ralph Donnelly's Baseline Dedication Ceremony.

APPLICATIONS FOR REVIEW

Following a review by a minimum of two Board members, motion (V) was made and unanimously carried to approve the following applications:

- Joseph Cahill and Anna Malek for FS exam
- Patrick Kauffman and Jason Staley for PS examination
- Edward Hickey, Nathan Price and Douglas Stambaugh for reciprocity

OTHER BUSINESS

The Board approved the National Oceanic and Atmospheric Administration as a CPC provider.

The Board noted that the next Board meeting is scheduled for 10 a.m. on April 4, 2018.

ADJOURNMENT

There being no further business, a motion (VI) was made by Don Ocker, seconded by John Jensen and unanimously carried to adjourn the meeting at 11:15 a.m.

Approved:

 ✓ Without Corrections

 With Corrections

Signature on File _____

John Mettee, Chairman

Date: 4/4/2018