

**MINUTES
BOARD FOR PROFESSIONAL LAND SURVEYORS**

DATE: June 1, 2016
TIME: 10:00 a.m.

PLACE: 500 N. Calvert Street
Room 308
Baltimore, Maryland 21202

PRESENT: Donald Ocker, Vice-Chairman
Daniel Lavelle
Thomas Orisich
Brian Dunne

OTHERS
PRESENT: Steve Long, Executive Director
James Baseman, Assistant Executive Director
Milena Trust, Assistant Attorney General
Pat Simon, MSS
Leigh Hoyt, Board Administrator
Edwin Gould - Visitor

ABSENT: John Mettee
John Jensen

CALL TO ORDER

Vice-Chairman Donald Ocker called the meeting to order at 10:03 a.m.

MINUTES

A motion (I) was made by Tom Orisich, seconded by Dan Lavelle and unanimously carried to approve the minutes of the May 4, 2016 meeting without changes.

COMPLAINT COMMITTEE REPORT

Don Ocker informed the Board that the Complaint Committee did not meet. Mr. Ocker reviewed the status of the current cases:

16-LS-01 Case closed
16-LS-05 Investigating
16-LS-07 Investigating

NEW BUSINESS

The Board discussed how the passage of HB1457 affects COMAR 09.13 Chapter 07 "Educational Equivalency Requirements". The current regulation includes the chart "Guideline for Minimum Number Experience Hours per Surveying Category by Licensing Track". John Mettee submitted, via email, a marked-up copy of this guideline, outlining pro-rated hours in correlation to the new law. The Board reviewed Mr. Mettee's revisions and agreed that although a closer review is needed, the revisions are sufficient to be in compliance with the law when it takes effect on October 1, 2016. Milena Trust stated that the revisions do not constitute a substantive change. A motion (II) was made by Dan Lavelle and seconded by Tom Orisich to accept the pro-rated hours as submitted and to change the title "ALTA / ACSM Surveys" to "ALTA / NSPS Surveys".

OLD BUSINESS

Milena Trust stated that revisions to the CPC regulations were not completed in May, but will be finalized at the next meeting of the CPC Committee in July.

CORRESPONDENCE

The original letter drafted to address FEMA certificates could not be located. Melina Trust agreed to rewrite the letter with the option of it being sent directly from the Board with a copy to the Board for Professional Engineers, or the letter being drafted as a joint letter. The Board agreed to send the letter directly with copies also going to county officials, the State Highway Administration, and the Maryland Department of Environment (MDE).

EXECUTIVE DIRECTOR'S REPORT

Steve Long informed the Board that the NCEES funded delegates will be allowed to attend the 2017 Annual Conference in the Virgin Islands.

Mr. Long reported that the Board's new consumer member, Tammy Moore, has been vetted as the replacement for Brian Dunn and should be attending the next Board meeting.

BOARD COUNSEL'S REPORT

Milena Trust announced that the department is drafting a response to the 2015 Regulatory Reform Commission Report. All programs and boards are reviewing their regulations with the goal of identifying areas that can be improved. In light of this, Ms. Trust proposed two changes to be made in the Regulations. She recommended changing the term "registrant" to "licensee" and updating the fee list to delete specific fees and to defer to fees set by the NCEES. Mr. Long remarked that he and Mr.

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Baseman are currently reviewing regulations for the Professional Licensing Boards and will copy proposed revisions to Ms. Trust.

Ms. Trust thanked the MSS again for the creation of the matrix for HB 1457 and asked the Board to make a final review. The Board confirmed that the chart is correct, but noted that the heading of the document needs to be updated. Ms. Trust said she would change the heading and Mr. Long will post it on the website.

MSS REPORT

Pat Simon reported that the Board's participation in the 2015 Fall Conference went so well that MSS would like to invite the Board to participate in the 2016 Fall Conference, from October 28 -29, located on Solomon's Island. Don Ocker said that he would notify Chairman John Mettee of the invitation and the Board would discuss this at the next meeting.

Mr. Simon asked if the Board could share the category and number of applications that are approved and denied during Board meetings. Dan Lavelle said that he would notify him after the review.

APPLICATIONS FOR REVIEW

The following application for reciprocity was approved:
Dylan Sites

The following application for a Firm Permit was approved:
Cardno, Inc.

The following application for CPC provider was approved:
West Virginia Floodplain Management Association

Following a review of the above applications by a minimum of two board members, a motion (III) was made and unanimously carried.

OTHER BUSINESS

Edwin Gould attended the meeting and addressed the Board. Mr. Gould represents Our House, a non-profit organization in Olney, Maryland. Mr. Gould needs a surveyor to develop 1 acre lots from a 10 acre parcel for a conservation easement. He asked for the Board's help in finding a surveyor to volunteer for the job. Don Ocker noted that MSS may be able to help Mr. Gould. Mr. Gould was introduced to Pat Simon and it was suggested that he contact MSS via email about his need for a volunteer surveyor. Mr. Simon will ask for volunteers at the next MSS Board meeting. The Board thanked Mr. Gould for attending the meeting.

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Noting that this was Brian Dunn's last Board meeting, the Board expressed their appreciation for his service to the people of Maryland. Brian Dunn thanked the Board for the opportunity to serve.

The Board noted that the next Board meeting is scheduled for 10 a.m. on July 6, 2016.

ADJOURNMENT

There being no further business, a motion (IV) was made by Dan Lavelle, seconded by Brian Dunn and unanimously carried to adjourn the meeting at 11:23 p.m.

Without Corrections

With Corrections



Don Ocker, Vice-Chairman

Date: July 6, 2016