State of Maryland

Board of Certified Public Accountants

Business Meeting Minutes

Tuesday, March 7, 2023

*In Person and Via Google Meets Teleconference*

**MEMBERS**

**IN ATTENDANCE:** James E. Marshall, Jr., Chair

Macon M. Ware, III, Secretary

 Dr. Jan L. Williams

 Joseph Petito

 Tamara Bensky

 Brian Dunne

 Barrett E. Young

**DLLR OFFICIALS/STAFF:** Christopher Dorsey, Executive Director

 Jessica Praley, Legal Counsel

Michelle Roberts, Administrative Officer I

Kausar Syed, Deputy Commissioner

**OTHERS PRESENT:** Mary Beth Halpern, MACPA

Rebekah Brown, MACPA

 Jake Carder

The March 7, 2023, meeting of the Maryland Board of Public Accountancy was called to order at 9:00 AM by Mr. James E. Marshall, Jr., Chair.

Upon a motion **(I)** by Mr. Ware, and seconded by Dr. Williams, the minutes of the February 7, 2022, meeting were unanimously approved with corrections.

**Chairman’s Report**

Chairman Marshall informed the Board that NASBA increased the conditional credit timeframe for exams and of the State of Minnesota Board making changes to that state’s CPA licensing requirements. Chairman Marshall also announced he distributed a proposed 24 month credit extension to the Board members that is due by April 17, 2023. He told the Board that a discussion will be had on this matter during the April 4, 2023 meeting.Upon a motion **(II)** by Ms. Bensky, and seconded by Mr. Petito, the Chairman’s Report was unanimously approved.

**Executive Director’s Report**

Mr. Dorsey announced that the staff has a new Administrative Specialist III named Shemirra Massie. Also, he reported that on Tuesday, February 21 he spent the day at the MACPA offices in Towson with Mary Beth Halpern doing some training on the peer review process.

Upon a motion **(III)** by Ms. Bensky, and seconded by Mr. Young the Board unanimously approved the Executive Director’s report.

**Exam Appeals**

There were no exam appeals.

**Education Committee Report**

Dr. Williams presented the Education Report. There were two **(2)** Transfer of Grades application approvals and zero **(0)** Transfer of Grades application denials.

Upon a motion **(IV)** by Mr. Ware, and seconded by Mr. Young, the Board unanimously approved the Education Report.

**Experience Committee Report**

Ms. Bensky presented the Experience Report. There were twelve **(12)** Maryland candidate license application approvals and zero **(0)** Maryland candidate application denials.

There were three **(3)** Reciprocal application approvals which originated as follows: 1 from each of the following jurisdictions; VA, NC, and NY.

There was one **(1)** Reciprocal application denial originating from VA.

Upon a motion **(V)** by Dr. Williams and seconded by Mr. Ware, the Board unanimously approved the Experience Report.

**Firm Permit Committee Report**

Mr. Dunne presented the Firm Permit Committee Report for February 2023. There were three **(3)** firm approvals and zero **(0)** firms closed.

Upon a motion **(VI)** by Mr. Ware and seconded by Mr. Young, the Board unanimously approved the Firm Permit Report.

**Peer Review Oversight Committee Report**

Mr. Ware reported the following to have occurred beginning February 1, 2023, and ending February 28, 2023: one **(1)** new firm enrolled in the Peer Review Program; thirteen **(13)** firms had reviews accepted; zero **(0)** first time pass with deficiencies, zero **(0)** first time failed; and zero **(0)** firms were dropped or terminated.

Upon a motion **(VII)** by Mr. Petito, and seconded by Mr. Dunne, the Board unanimously approved the Peer Review Report.

**New Business**

Conditional credit extension request - Mr. Jake Carder presented his request to Board for a 2 month extension of his conditional credit.

Upon a motion **(VIII)** by Dr. Williams, and seconded by Mr. Petito, the Board unanimously approved a 2 month conditional credit extension be granted to Mr. Carder.

**Old Business**

Ms. Jessica Praley, Legal Counsel, informed the Board that amendments to the Board’s education regulations approved at the previous meeting, are moving through the submission process.

**Correspondence**

None

**Closed Session**

Upon a motion **(IX)** by Mr. Petito, and seconded by Mr. Young, the Board went into a Closed Session at 9:32 AM via a Google meeting teleconference, where log-in information was only provided to Board members and staff. The purpose of this session was to consult with counsel. This session is permitted to be closed pursuant to Section 3-305(b) (7) of the General Provisions Article, Maryland Annotated Code.

**Return to Open Session**

Upon a motion **(X)** by Mr. Petito and seconded by Ms. Bensky, the Board unanimously approved the motions made during the Closed Session.

Upon a motion **(XI)** by Mr. Young, and seconded by Mr. Dunne, the Board adjourned at 10:04 AM.

**NEXT MEETING:** Tuesday,April 4, 2023, via Google Meets teleconferencing at 9:00 AM

\_\_\_\_\_With corrections \_\_\_x\_\_Without corrections

Signature on file April 3, 2023

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 Chairman Date