
Maryland Board of Certified Interior Designers
Business Meeting Minutes

DATE: October 17, 2023, Tuesday

TIME: 1:30 PM

LOCATION: 1100 N. Eutaw St.
5th Floor Conference Room
Baltimore, MD 21201

Videoconferencing: (<https://meet.google.com/wnb-ixmn-wfv>)
Phone Number: **(US) +1 406-838-3166 PIN: 914 176 096#**

MEMBERS PRESENT: Robyn Dubick, Chair, CID
Carmen Parsons Sneed, CID
Michael Daly, CID, RA
Suzanne Frasier, CID
Nichole McCollum, CID
Cynthia Berardo, CID

STAFF PRESENT: Zevi Thomas, Executive Director
Matthew Venuti, Board Counsel
Noraida Lozano, Board Administrator

Call to Order

Robyn Dubick, Chair, called the business meeting of the Board of Certified Interior Designers to order, virtually via <https://meet.google.com/wnb-ixmn-wfv>, Phone (US) +1 406-838-3166 PIN: 914 176 096# at 1:32 p.m.

Approval of Minutes

Motion (I) was made by Ms. Frasier, seconded by Ms. McCollum, and unanimously carried by the Board to approve the July 18, 2023, minutes with no corrections.

Complaint Committee Report - None

Executive Director's Report

Mr. Thomas and Ms. McCollum confirmed that they would attend the CIDQ Annual Meeting scheduled for November 10 and 11, 2023, in Louisville KY. Mr. Thomas provided additional information to the Board about correspondence he received from CIDQ regarding bylaws and restructuring of the CIDQ Board from the current board structure of 8 members (president, president-elect, past president; 4 at-large directors, and 1 public member) to a 9 members board structure (president, president-elect, past president, and 5 at-large directors, and 1 public member).

Chair Dubick and Ms. Sneed both shared an overview and some details on what to expect during the Annual Meeting. Ms. Dubick explained the criteria and qualifications for new CIDQ Board members as well as the changes that might affect some of the Council's Board positions.

Board Counsel's Report - None

New Business

2024 CIDQ Board of Directors ballot

Chair Dubick expressed being positive about the slate of candidates that the CIDQ proposed.

Mr. Daly updated the Board that the CIDQ Model Law would be finished this year. He is optimistic about getting it distributed to the various Boards, which would be helpful to other jurisdictions.

Ms. Sneed mentioned that OTJ Architects in Washington, DC is sponsoring a scholarship fund. This scholarship fund is intended specifically for Black/African-American architects and interior designers to help supplement their ARE and CIDQ exam costs. She stated that additional information will be forwarded to the Board.

Old Business

Residential Interior Design

Ms. Frazier indicated that the fledgling residential design certificate program at Morgan State University has been discontinued. The School of Architecture and Planning will continue to offer the Bachelor of Science in Interior Design (INTD).

Designation of CID Committee

Chair Dubick apologized for not sending the draft of the CID Board's designated committee members but confirmed that it would be circulated.

CIDQ Annual Meeting Attendance

Chair Dubick reiterated that Mr. Thomas and Ms. McCollum will be attending the Annual Meeting in November on behalf of the MD CID Board as discussed earlier under the Executive Director's report.

MD Signing and Sealing Privileges

Ms. Frazier requested a copy of the link shared by Mr. Daly at the last meeting. Mr. Thomas agreed to send it.

Code Officials' Handbook

Mr. Thomas encouraged the Board to review the draft Handbook developed by the Board of Architects which is intended for Code Officials. Chair Dubick and Ms. Frazier agreed. Mr. Thomas stated that he would provide the Board with a copy of this document for their review.

Correspondence - NONE

2024 Meeting Calendar

The 2024 meeting calendar has been acknowledged by the Board without changes.

Adjournment

There being no further business to discuss, Motion (II) was made by Chair Dubick seconded by Mr. Daly, and unanimously carried to approve the Board to adjourn the meeting at 1:47 p.m.

Approved: X without corrections with corrections

Signed: (Signature on File)
 Robyn Dubick, Chair

Date: 01/27/2024