
**Maryland Board of Architects
Business Meeting Minutes**

DATE: February 21, 2024

TIME: 11:00 AM

LOCATION: 1100 North Eutaw Street
5th Floor Conference Room
Baltimore, MD 21201

Video conferencing via: meet.google.com/byw-mkbj-vad

By Phone: (US) +1 234-719-3728 PIN: 756 731 100#

MEMBERS PRESENT: Cynthia Shonaiya, Chair
Paul Edmeades, Architect
Kevin Sneed, Architect
Casey Dawkins, Consumer Member
Stephanie Hopkins, Consumer Member
Douglas Polt, Architect
Mark Flemming, Architect

STAFF PRESENT: Zevi Thomas, Executive Director
Matthew Venuti, Board Counsel
Noraida Lozano, Board Administrator

OTHERS PRESENT: John Corkill, Architect

Call to Order

Cynthia Shonaiya, Chair, called the Business Meeting of the Maryland Board of Architects to order at 11:10 a.m., virtually via meet.google.com/byw-mkbj-vad, (US) +1 234-719-3728 PIN: 756 731 100#.

Approval of Minutes

The members reviewed the minutes of the Business Meeting held on January 24, 2024. Motion (I) was made by Ms. Hopkins, seconded by Mr. Polt, and unanimously carried by the Board to approve the minutes without corrections.

Complaint Committee Report

Ms. Hopkins presented the following report on behalf of the Complaint Committee:

03-AR-23 - The OAH hearing is scheduled for Mar 21, 2024

04-AR-23 - Waiting for OAH ruling

05-AR-23 - No change

01-AR-24 - Closed, a consent order was signed.

02-AR-24 - Investigating

04-AR-24 - Requesting additional information. Charges are being considered.

05-AR-24 - Investigating

06-AR-24 - OAG is still reviewing

Motion (II) was made by Mr. Edmeades, seconded by Mr. Sneed, and carried by the Board to accept the Complaint Committee Report.

Chair Shonaiya announced that Mr. Flemming will assume the position she left as a Complaint Committee member to accept the position as the Chairperson of the Architects Board.

Review of Applications

Applications for Architectural Registration Exam (A. R. E.)

Mr. Edmeades presented the report for the applicants for the Architectural Registration Exam (A.R.E.) and reciprocities.

There were **thirteen (13)** ARE applications administratively approved:

ABE, Danielle

BERNARDO, Christina

BOONE, Robert

DeNUCCIO, Trina

GOOTNICK, Emmei

HABIB, Samanty

HOCHGESANG, Camden

PARIKH, Purva

PRITCHARD, Robert

WANG, Yumeng

WHITE, Stacy

YEH, Bau-Kuan

YOO, Jang Hee

There were **four (4)** ARE applications approved by the Board:

CAMPBELL, Mary

CAVENEZIA, Ricardo

KITTLE, Shawn

SPAIN, Daniel

Applications for Reciprocity

There were three **(3)** reciprocities approved by the Board:

APPLEBY, Marcus

LONGO, Steven

MARKAKIS, Argiroula

Motion (III) was made by Mr. Sneed, seconded by Mr. Dawkins, and unanimously carried out to approve **seventeen (17)** ARE applications with **one (1)** pending application for ERC form clarification and **three (3)** applications for reciprocity.

Old Business

Committee Reports

Maryland Diversity Licensure Forum

Mr. Edmeades reported that the DEI meeting is scheduled for the Morgan State University on April 18, 2024, Thursday at 6 pm. Representatives from NCARB, AIA, NOMA and IPAL confirmed their attendance. He mentioned that the DEI Committee will meet on Thursday, February 22, 2024, to confirm the meeting schedule for Morgan State University and to discuss the DEI publicity.

Code Officials

The Board agreed to have the Code of Officials Handbook be updated and distributed to the Board members for the final review at the next meeting.

Board Responsibilities to MD

As suggested by Mr. Edmeades, Mr. Flemming agreed to send the updated copy of the Board Responsibilities Handbook to Mr. Venuti for review and comments, with a copy furnished to Chair Shonaiya.

Strategic Plan

Mr. Edmeades confirmed that the Strategic Plan report has been forwarded to Region II for their review. Chair Shonaiya commented that this will likely be discussed at the upcoming NCARB Regional Summit.

New Business - NONE

Correspondence - NONE

Executive Director's Report

Mr. Thomas informed the Board that a copy of the new NCARB Resolutions has been posted to G: Drive for their review.

He also announced that Ms. Raquel Meyers has officially accepted the position as the Executive Director of the Maryland Real Estate Commission. He said that the position she left as the Design

Board's Assistant Executive Director has been posted and interviews for the candidates would take place in the coming months. He introduced Ms. Hannah Belcher as the new Office Secretary for the Design Boards and Bay Pilots.

Board Counsel's Report

Mr. Venuti reported the fee increase regulations have been forwarded to the Secretary's Office. The vote shall be taken at the March meeting for final action. He also updated the Board that two (2) items in the legislature would affect the Board which is the Military Training and Military Spouses Act.

Executive Session

Motion (IV) was made by Mr. Edmeades, seconded by Ms. Hopkins, and unanimously carried by the Board to enter Executive Session at 11:46 a.m., virtually via <https://meet.google.com/byw-mkbj-vad> or by Phone (US) +1 234-719-3728 PIN: 756 731 100#. This session was permitted to be closed pursuant to General Provisions Article, Annotated Code of Maryland, §3-305(b)(7) to discuss the issue of the Complaint Committee meeting which was held on January 24, 2024.

Motion (V) was made by Ms. Hopkins, seconded by Mr. Polt, and unanimously carried by the Board to reconvene its public meeting and leave the Executive Session at 12:12 p.m. virtually, via <https://meet.google.com/byw-mkbj-vad> or by Phone (US) +1 234-719-3728 PIN: 756 731 100#.

Adjournment

There being no further business to discuss the meeting adjourned at 12:13 p.m.

The next Board Meeting will be on March 20, 2024, Wednesday at 11:00 am.

 x With Corrections _____ Without Corrections

(Signature on File)
Cynthia Shonaiya, Chair

03/20/2024
Date